



Independent Gambling Authority

Barring and Online Employee Notification System

Venue administrator creation request—gaming

User details

<i>Full name</i>		<i>Birthdate</i>
<i>Street address</i>		<i>CBS/LGC Badge number</i>
<i>Suburb</i>	<i>Postcode</i>	<i>Contact telephone</i>
<i>Email</i>		

- A. Unless otherwise indicated, the last name will be entered as the User's family name and the first name will be entered as the person's preferred given name.
- B. If otherwise, print the family name in CAPITALS and/or underline the preferred given name and/or write it in brackets at the end—eg, Keith Rupert Murdoch, CHAN Kong-sang (Jackie).

Gambling Provider details

<i>Premises/Gambling Provider name</i>	
<i>Name and position title of authorised representative signing below</i>	<i>Contact telephone</i>

User and Gambling Provider declarations and security agreement

1. The *User* and the *Gambling Provider* jointly request the creation of an account, and the issuing of a password, to allow the User to perform the functions of a Venue Administrator on the Barring and Online Employee Notification System (BOEN) and give clauses 2 and 3 in consideration thereof.
2. The *Gambling Provider* appoints the *User* as the Gambling Provider's agent for all purposes related to BOEN, including—
 - (a) the creation and disabling of User Accounts for Other Staff of the Gambling Provider (including the appointment and removal of other Venue Administrators);
 - (b) the making of notifications to the Independent Gambling Authority under Part 4 of the *Independent Gambling Authority Act 1995*; and
 - (c) the making of notifications to the Liquor and Gambling Commissioner under the conditions of the Gambling Provider's licence and otherwise under the *Gaming Machines Act 1992*—
 and—
 - (d) the *User* promises the Gambling Provider, the Authority and the Liquor and Gambling Commissioner that all entries made will, to the best of the User's ability, be accurate, truthful and in accordance with Required Practice (being practice required of the Gambling Provider by the Authority or the Commissioner as advised from time to time);
 - (e) without limiting paragraph (d), the *User* promises to keep the password confidential, not to write down or communicate the password in any way and only to gain access to BOEN by use of the account; and
 - (f) the *Gambling Provider* promises to require of Other Staff having User Accounts that they comply with Required Practice (and takes reasonable steps to communicate Required Practice);
3. The *User* and the *Gambling Provider* acknowledge that the information in BOEN is confidential and promise to use it only for its intended purpose.

Execution

USER	GAMBLING PROVIDER
<i>User signature</i>	<i>Authorised representative signature</i>
<i>Date signed</i>	<i>Date Signed</i>

BOEN administration use

<i>User ID</i>	<i>Created by</i>	<i>Date created</i>	<i>Initials</i>
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